

"Long" Shutdown 2017 Planned Lab Activities



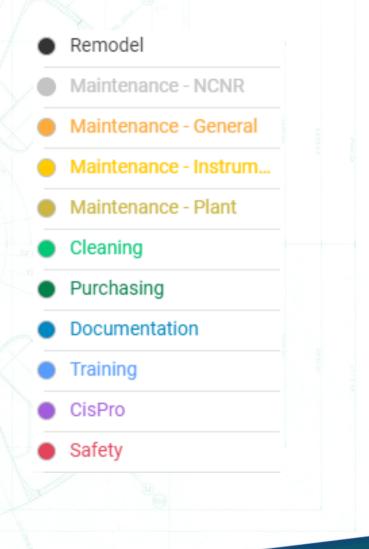
Shutdown Activities

Categories

Priorities

- Instrument maintenance
- Lab cleaning and organizing
- Lab remodeling and planning
- Safety documentation

Timeline



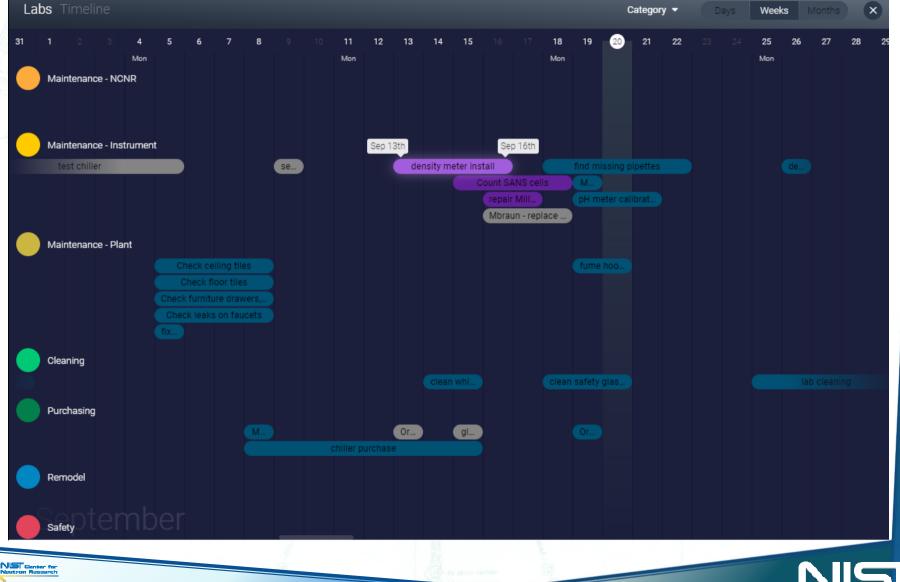


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Shutdo	W	n Ao		ties				
dapulse 🚨 🕫	B Sear	ch Everything	٩			⊊N) 🕂 Invit	e Team Members	
this weekend		Lab	Category	Coordinate with	Waiting for	Timeline	Status	0
In Progress		Lab	Category	Coordinate with	Waiting for	Timeline	Status	0
Clean fridge	 1 	E132	Cleaning			Aug 28 - 31	Working on it	
Check ceiling tiles		A115 A117 A119 A1	Maintenance - Plant			Sep 5 - 8	Waiting	
Check floor tiles		A115 A117 A119 A1	Maintenance - Plant			Sep 5 - 8	Waiting	
Check furniture drawers, doors, hand		A115 A117 A119 A1	Maintenance - Plant			Sep 5 - 8	Waiting	
Check leaks on faucets		A115 A117 A119 A1	Maintenance - Plant			Sep 5 - 8	Waiting	
fix exhaust	(1)	B142	Maintenance - Plant			Sep 5	Waiting	
Mbraun - send sensors for calibration		E131	Purchasing			Sep 8	Working on it	
chiller purchase	1	B189	Purchasing			Sep 8 - 15	Working on it	
fix gas cylinder disaster	4	E133	Safety	Alan Ye	experiment to finish	Sep 11 - 15	Working on it	
clean whiteboards - verify names		General	Cleaning	Aaron		Sep 14 - 15	Working on it	
find missing pipettes		General	Maintenance - Instrum	Aaron		Sep 18 - 22	Waiting	
clean safety glasses		General	Cleaning	Aaron		Sep 18 - 20	Waiting	
Mbraun - re-wet h2o sensor		E131	Maintenance - Instrum		Mbraun - replace get	Sep 19	Waiting	
pH meter calibration		E134	Maintenance - Instrum	Aaron		Sep 19 - 21	Waiting	
fume hood calibration		A115 A127 B142 B1	Maintenance - Plant			Sep 19 - 20	Waiting	
Order 2mm banjos		General	Purchasing			Sep 19	Waiting	?
lab cleaning	(1)	E137	Cleaning	Missv		Sep 25 - 29	Working on it	





Shutdown Activities



Lab Remodeling



Lab Remodeling

B189

• XRD move, install

▶ E137

- SAXS move, install
- Redo casework
- Move instrumentation from E136

• A121

- New casework install
- BSC install
- A123 (2018)
 - Casework ordered





Instrument Maintenance

- Gloveboxes
 - MBraun replace getter, calibrate sensors
 - IT replace H₂O sensor
- XRD SW issues, filter change
- MilliQ biannual maintenance, repair
- Density Meter repair, SW issues
- Spin Coater repair
- Other testing and calibration
 - Balances, hot plates, multimeters, vortexers thermometers, pH meters, fume hoods
- Website of instrument statuses



	Last updated:	9/19	9/19/2017		
Lat∓	Instrument 📼	! ∓	Comment		
A128	Banjo cells - 1mm				
A128	Banjo cells - 2mm		8 in box		
E132, I	Corrosives hoods		Corrosives tank is fully functional.		
E136	Density Meter		Unit repaired; no output to Excel.		
E136	DLS				
E136	FTIR				
E131	Glovebox – dry		getter replacement and regeneration c		
B142	Glovebox - hot		See Mikala for training		
E135	Glovebox – wet				
E134	MilliQ Water		out of service; MilliQ water available in		
E132	Spin coater		no display output		
A119	UV Lamp		365nm and 254nm available		
E136	UV-Vis				
E133	XRD – Rigaku		Occasional software/hardware hangs.		

Instruments – Setup

- Glovebox Hot lab
- VV Light 365nm
- Balance large capacity
- SAXSess
- Nanodrop





Lab Cleaning

- A-wing and E-wing Labs (10) professional cleaning
- Floors cleaned and polished.
- Repairs to ceiling tiles, floor tiles, drawers, cabinets in 18 labs, and common areas.
- Countertop repairs









Safety

- Train the Trainers
 - Guide Hall Lab training

Write/Update Emergency Response Plans

- All labs + new equipment
- Write/Update SOPs
 - DENMs
 - Gloveboxes
 - Hot labs
 - Biohazard

- Furnaces
- Corrosives
- Spin Coater
- Waste
- Enter LEPs in MML Database
- CisPro Inventory chemical waste, expired chems



Purchasing

- In process
 - Casework/BSC
 - Nanodrop
 - Chiller
- FY2018
 - Ultracentrifuge
 - DI water contract
 - H&F Monitor
- ▶ 2018+

Casework for additional labspace





Summary

- Lab remodeling and planning
 - Casework and instruments installed and appropriate paperwork complete
 - Plan for the future

Instrument maintenance

- Existing instruments operational and preventative maintenance performed or scheduled
- New instruments installed and maintenance scheduled
- Lab cleaning and organizing
 - 16 Labs cleaned, organized, and basic repairs
- Safety documentation
 - Updated and standardized





Any Questions or Concerns?

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